



DISS CORN HALL & OLD STABLES
St. Nicholas Street, Diss, Norfolk, IP22 4LB

A facility owned and operated by
 Diss Town Council

SCALE OF CHARGES

BUSINESS & COMMERCIAL HIRE

(Applicable to all profit making organisations)

Venue	Hourly Rate (minimum hire period of 4 hours) 7am - 5pm	Hourly Rate (minimum hire period of 3 hours) 5pm - 12am	Hourly Rate (maximum of 1 hour only) 12am - 2am	Day Rate 7am -12am
Assembly Hall	£15.50	£24.50	£45.25	£172.75
Waveney Room	£11.00	£15.50	£45.25	£126.50
Council Chamber	£8.75	£13.00	£45.25	£88.50
The Old Stables <i>(or 15% of sales, whichever is greater)</i>	£10.00	£12.00	£45.25	£133.00

Venue	Flat-rate Charges (per hire)			Day Rate (per hire)
Committee Room <i>(available with the Council Chamber only)</i>	£5.50			£11.25
Kitchen <i>(available with the Waveney Room only)</i>	£13.25			£26.25
Bar <i>(available with the Waveney Room only)</i>	£13.25			£26.25
Provision of Tiered Seating or Additional Staging <i>(cost covers erecting and dismantling the seating or staging once only)</i>				£82.25
Sunday Hire <i>(based on an hourly rate per room hired)</i>	£22.50	£22.50	£22.50	£351.75

Please note that a discount of up to 60% can be made available to those organisations which make regular bookings and agree to pay on a monthly or quarterly basis. Discounts are also offered to organisations offering activities for young people, the elderly or minority groups. Any discounted rate must cover the running cost of the Corn Hall which will be calculated on setting up and clearing up times in addition to the time booked for the event.

Please apply in writing to the Town Council via the Town Clerk at:
 Diss Town Council, Council Offices, 11-12 Market Hill, Diss, Norfolk, IP22 4JZ. Tel./Fax. - (01379) 643848 Email towncouncil@diss.gov.uk

Capacities - Dinner/Dance - 250
 Seated - 320
 Standing - 300
 Disco - 300

The following performing rights charges apply if live or recorded music is being played -

Aerobics, Keep Fit, Dance Classes, Line Dancing, etc. - £1.68 per session
 Discos/Dinner Dances - £27.15 per event
 Live Music (seated) - £36.22 per event
 Cinema £18.35 per event
 Recorded Music Only Add- PPL

Approved by Diss Town Council at a meeting of its Properties Committee held on 6th May 2009