



# DISS TOWN COUNCIL

Council Offices, 11-12 Market Hill, DISS, Norfolk, IP22 4JZ.  
Tel./Fax. - (01379) 643848 Email - town council@diss.gov.uk

<b>PUBLICITY/TRADE/INFORMATION STAND</b>		<b>APPLICATION No.</b>
<b>Name of organisation/individual -</b>		
<b>Address -</b>		
<b>Postcode -</b>		
<b>Tel no. -</b>	<b>Email address -</b>	
<b>Name/address where correspondence should be sent (if different from above) -</b>		
<b>Postcode -</b>		

<b>Details of requirements -</b>
<b>Space required (measured in square metres) -</b>
<b>Please state all dates that you wish to attend -</b>

**PLEASE ATTACH A COPY OF YOUR THIRD PARTY PUBLIC LIABILITY INSURANCE CERTIFICATE (WHICH SHOULD PROVIDE A MINIMUM COVER OF £1,000,000)**

I/We hereby apply to use Diss Market Place for the purposes of holding a publicity/trade/information stand, in accordance with the Council's current scale of charges and subject to their terms and conditions of trading. I/We further undertake to leave the site clean and tidy and to remove from the site at the end of trading all goods, equipment and rubbish. I/We agree to reimburse Diss Town Council for any damage/breakages during the period of trading.

Signed - \_\_\_\_\_

Date - \_\_\_\_\_