



Town Clerk  
Ms D J Sarson, MILCM

**DISS TOWN COUNCIL**

Council Offices, 11/12 Market Hill,  
Diss, Norfolk, IP22 4JZ.

Telephone and Fax : Diss (01379) 643848

E-mail : towncouncil@diss.gov.uk

To: **ALL MEMBERS OF THE PLANNING  
COMMITTEE**

Please ask for: Ms Deborah Sarson  
Your ref: -  
Our ref: PL 17.8.2011  
Date: 10 August 2011

Dear Councillor,

You are summoned to attend a meeting of the **PLANNING COMMITTEE** which will be held in the **Council Offices** on **Wednesday 17<sup>th</sup> August 2011** at **2:15pm** to consider the business detailed below.

  
Town Clerk

**AGENDA**

1. **Apologies**  
To receive and consider apologies for absence.
2. **Declarations of Interest <sup>1</sup>**  
To note any declarations of Members personal and/or prejudicial interests pertaining to items on the agenda.
3. **Minutes of the last meeting**  
To confirm as a true record, the minutes of the meeting of the Planning Committee held on Wednesday 3<sup>rd</sup> August 2011 (copy herewith).
4. **Public Participation**  
To consider a resolution under Standing Orders 1d to 1i to suspend the meeting to receive comments from members of the public (and those Councillors with prejudicial interests) on items to be discussed on the agenda. (*Members of the public are entitled to speak for a maximum of three minutes*)
5. **New Planning Applications and Development Control Matters <sup>2</sup>**  
To receive and comment on planning applications and other development control matters (schedule herewith).
6. **Applications Previously Considered**  
To note the decisions of the relevant planning authority which have been received on applications previously considered by the Town Council.
7. **Correspondence**  
To note correspondence received.
8. **Any urgent business not already notified.**  
To discuss any item(s) of business which the Chairman decides should be considered as a matter of urgency. (*Councillors are reminded that no resolutions can be made under this agenda item*)

COMMITTEE MEMBERSHIP -  
Councillors:  
M. Bardwell (ex-officio)  
G. Minshull (ex-officio)  
Ms E. Dewhurst  
K. Kiddie  
J. Mason  
S. Olander  
H. Rackham  
  
Mr D Summers – Planning Advisor

FOR INFORMATION -  
Town Clerk  
Responsible Finance Officer  
Administrative Assistant  
Councillors:  
N. Howard  
R. Kitchen  
A. Palmer  
County Councillor  
Diss Express Reporter  
Diss Mercury Reporter  
  
J Hurley  
M Mittins-Ladd  
G. Walden  
Mrs J Chamberlin

**NOTES**

1 - Members have a statutory legal duty under the Local Government Act 2000 (amended by the Revised Model Code of Conduct 2007), to declare any personal or prejudicial interests they may have in items contained in the above agenda. Failure to do so may result in the individual Councillor being reported to the relevant Standards Authority.

2 - Planning Applications are available for inspection at the Council Offices during public opening hours for five working days prior to the meeting and 15 minutes prior to the meeting commencing on the date of the meeting.

The reports and enclosures referred to in this agenda are supplied to Councillors only. They are available (unless marked confidential) for public inspection at the Council Offices during public opening hours.

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